

## **Petroleum Equalization Fund (Management) Board**

### **Request for Proposals for the Tagging**

#### **of Trucks in All Depot Facilities in Nigeria**

#### **Business Objective**

As part of an ongoing business solution initiative to improve the efficiency of claims management through effective monitoring of petroleum product transportation, PEF(M) B seeks the services of an Asset & Trust Company (ATC) to manage the registration and tagging processes of white products transportation trucks for efficient, timely, and transparent authentication/verification.

The ATC is also required to provide strategic input towards implementation of a logistics management solution for tracking of truck movement.

#### **Responsibility of the Asset & Trust Company**

The core responsibilities of the asset & trust Company include but are not limited to:

1. Managing truck registration & tagging processes by
  - Developing truck registration and tagging processes
  - Registering and capturing data of petroleum tankers Involved in transporting petroleum products within Nigeria
  - Providing adhesives for fixing RFID tags to petroleum tanks. The adhesive must be able to withstand extreme tropical environmental conditions and firmly affix tag to truck within 30 minutes.
  - Mounting RFID tag on registered truck and generating unique tag identification number.
1. Generating periodic (monthly and quarterly) progress reports on the truck registration tagging process, and customer (marketers, transporters and drivers) feedback.
2. Managing inventory of RFID tags for reconciliation purposes.
3. Managing and maintaining relationship with Marketers
4. Performing random inspection of tagged trucks to confirm compliance
5. Recommending, implementing and managing a truck tracking solution

The asset company will be engaged for a period of six months after which the contract may be renewed based on business requirements.

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## **Requirements**

To be considered for participation in the process, interested companies must demonstrate through the proposal that they have the technical competence, are capable and have resources available to provide the required service. The technical proposal shall include:

1. Company profile and organizational structure, including names, resumes and phone numbers of key personnel.
2. Verifiable list of previous relevant experience with evidence of awards and practical completion. Experience in asset inventory management, customer relationship management will be an added advantage.
3. Information on office locations with multiple locations in different parts of the country will be an added advantage
4. Evidence of incorporation of the company by Corporate Affairs Commission (CAC)
5. Company tax clearance certificate for the last three years.
6. VAT registration and evidence of past remittances,
7. Experience/technical qualification of key personnel with copies of certificates
8. Audited annual report of the company for the last three years
9. Evidence of financial capability (bank statement for the past six months, credit worthiness and readiness to supply financial information on the company may be required.
10. Evidence of compliance with the Pension Reform Act, 2004.
11. The vendor shall indemnify the Board against any damage or loss of the RFID tags which will be provided.

Proposals are expected to be detailed according to the PEF(M) B zonal structure with each zone consisting of the following depots:

### **SOUTH- EAST ZONE: ENUGU**

<b>S/no</b>	<b>Location</b>
1.	NNPC Depot, Enugu
2.	NNPC Depot, Calabar
3.	NNPC Depot, Makurdi
4.	Dozzy oil and Gas/Grand Oil Honeywell, Calabar

**NORTH- WEST ZONE: KADUNA**

<b>S/no</b>	<b>Location</b>
1.	NNPC Depot, Gusau
2.	NNPC Depot, Minna
3.	NNPC Depot, Suleija
4.	NNPC Depot, Kaduna
5.	NNPC Depot, Kano

**SOUTH- SOUTH ZONE: PORT Harcourt**

<b>S/no</b>	<b>Location</b>
1.	NNPC Depot, Post Harcourt
2.	NNPC Depot, Warri
3.	NNPC Depot, Benin
4.	NNPC Depot, Aba
5.	Bayelsa Depot, Yenagoa
6.	Oando, Conoil, Reclamation Road.
7.	Oando Farms, Onne
8.	Oando Terminal & Masters Energy, Onne.
9.	Sigmund, Abonema Wharf

**NORTH- EAST ZONE: GOMBE**

<b>S/no</b>	<b>Location</b>
1.	NNPC Depot, Gombe
2.	NNPC Depot, Yola
3.	NNPC Depot, Jos
4.	NNPC Depot, Maiduguri

**SOUTH- WEST ZONE: IBADAN**

<b>S/no</b>	<b>Location</b>
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1.	NNPC Depot, Ore
2.	NNPC Depot, Ibadan
3.	NNPC Depot, Ilorin
4.	NNPC Depot, Mosimi
5.	NNPC Depot, Ejigbo

**DAPMMA AND MAJOR MARKETERS FACILITIES: LAGOS**

<b>S/no</b>	<b>Location</b>
1.	Mrs, LAGOS
2.	Total Oando Joint Venture Lagos
3.	A-Z Euro Afric/Global Fleet Depot, Lagos
4.	Ascon/Sahara, Lagos
5.	Total Ibafo, Lagos
6.	Capital Oil Lagos
7.	Mobil Apapa Lagos
8.	Folawiyo Lagos
9.	Integrated /Acorn
10.	Rehamaniyya
11.	Oando Apapa, Lagos
12.	AP PLC Lagos
13.	Nipco Plc, Lagos
14.	Total/Honeywell, Lagos
15.	Chevron, Lagos
16.	Conoil Apapa, Lagos
17.	Zenon 1&2 Depot
18.	Total, Apapa
19.	Honeywell Lagos
20.	Dejones Depot
21.	Techno Oil Depot
22.	Obat Depot

**SUBMISSION**

All proposals (both financial and technical) are to be submitted in two separate envelopes and clearly marked **‘Tagging of trucks – technical proposal’** and **‘Tagging of trucks financial proposal’**. The financial proposal is to cover all areas of responsibility/ scope of work on the truck tagging solution). The financial proposal of compares

that do not meet the minimum qualifying mark in the technical proposal will be returned unopened. Firms are advised to possibly visit the locations to enable them have a clear picture of the environment and articulate relevant information before submissions are made. Clarifications on number of trucks/ marketers can be sought from any of our depot offices prior to the deadline for submission. For any other enquiries please contact Head of Procurement.

Contact email: [Theresa.george-obe@pefmb.gov.ng](mailto:Theresa.george-obe@pefmb.gov.ng) .

Contact phone number: 09-7803732

All proposals should reach PEF(M)B on or before 12<sup>th</sup> November 2010 and addressed to:

**The Executive Secretary**

**Petroleum Equalization Fund Management Board**

**Plot 621 Ambassadorial Conclave**

**Central Business District, Abuja**

**Signed**

**Management**